

**Halls Head Primary School Board Meeting Minutes**Date: Friday 29<sup>th</sup> November

Time: 8.50am

Venue: HH "Todds"

School Board Representatives: Kristy Stewart, Peter Beckingham, Leigh Hunter, Donna McIntosh, Mel McIntyre Jennifer Salkilld.

Time	Item	Minutes	Action/By Who and When
8.50am	<b>Welcome</b>	Meeting opened 8.45am	
	<b>Apologies</b>	Nil	
	<b>Agenda Items</b>		
	School Planning 2020	Peter outlined planning for 2020, no redeployment, in a much better state than previous years due to some staff taking leave.	
	School Review 2020 Wed 18 <sup>th</sup> March	School Review discussed briefly for Term 1 2020.	Peter to liaise with Board over arrangements early Term 1
	New uniforms Update	Uniforms very well received. Kristy asked re timeline with hats, Peter replied there were many to sell out of current stock, that there were a number of Uniform items that would be discounted to clear from next year with Jackets etc coming on line.	Peter to provide Uniform update next meeting.
	School DPA to ENDORSE	DPA discussed and endorsed.	
	NAPLAN 2019	Peter discussed issues with NAPLAN online and subsequent concerns at some individual results and possible reasons for surprise less than expected results for certain high performing students, cohort progress from Year 3 to 5, along with some very good results eg in Writing. Peter highlighted some areas eg aspects of teaching that we would need to explore more deeply as a considered response rather than a knee jerk response, due to the many issues with the first online testing such as constant interruptions/screen hangs/logging out etc	2020 planning focus Peter
	School Board Awards	2019 School Board recipients, Adrian Perry, Kylie Staples and Michelle McNamara. The Board discussed the promotion of the awards with Peter and Jen commenting on the obvious delight the recipients expressed on receiving the awards, and the wider appreciation from staff expressed.	Continue for 2020
	School Board Report	School Board report presented and endorsed by Jen. Board discussed aspects of report, 2019 saw the results and consolidation of a number of key Board directions and initiatives from previous years eg Re branding etc.	Jen to provide a Board Report summary to Class Awards Assembly.
	Finances Presented to Board	Finances considered and endorsed.	
	General Business	Reminder: New Community Representative for 2020 Tenures of members Donna and Jen finish so positions open for 2020. Current members are able to put themselves forward again..	Term 1 EOI min newsletter.
	Meeting Closed 10.05am		
	<b>Next Meeting</b>	Week 7 Friday Term 1 2020	

Minutes by: Peter Beckingham

**School Board Representatives Tenure**

Kristy Edwards 2019 – 2021 (3) Years

Leigh Hunter 2019 – 2021 (3) Years

Mel McIntyre 2019 – 2021 (3) Years

Jennifer Salkild 2017 – 2019 (3) Years

Donna McIntosh 2017 – 2019 (3) Years

Peter Beckingham Ongoing

Co-opted Community Representative: Kelly Litton from Bendigo Bank Halls Head Branch – Stepping off due to maternity leave

All members have tenure except the Principal. Members can nominate for re-election. Tenure is staggered so that the School Board has continuity of experience. Election occurs in the first term following the final tenure year. Community members may be co-opted onto the Board for a period of time as determined by the Board.