

 <p>Halls Head PRIMARY SCHOOL</p>	<p>P&C MEETING WEDNESDAY 29 July 2020 HALLS HEAD PRIMARY SCHOOL – ROOM 10 General Meeting MINUTES</p>	<p>Halls Head Primary School P&C Association ABN: 95 917 789 231 School Ph: (08) 9584 6900 hallsheadpc@gmail.com www.hallsheadps.wa.edu.au</p>
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Attendees:

Kiera Mulholland, Kiri Smart, Sue Lynch, Louise Clark, Erin Johnson, Bernie Lyons, Leanne (new)

Apologies:

Peter Beckingham, Laticia Jennis

1. Meeting Opened: 8.47am

2. Business Arising

2.1. Donations / filling the gap

*2.1.1. Consider re wording thank you letter/ **alternate card****

- KM Proposed new thank you card.
- Members agreed and KM will arrange production and distribution with assistance as request by the other members.

2.1.2. Inform school/ community of gap - chance to help

- General Discussion about how to address the fundraising gap and plans for how the P&C will keep the community informed.
- General newsletter comments about the gap or lack of opportunity to fundraise. - LC

*2.1.3. P&C members request donation each from company or **charity****

- Draft letter as amended by KM to be provided/emailed to members for action.

2.1.4. Possible Year 6 Fundraising Sub Committee

- Sub-Committee advertised to Year 6 group in beginning of year 2020 and considered by P&C at AGM. Previous members interested in facilitating however due to COVID was unable to carry out.
- Committee has previously agreed to support the year 6 group through Cookie Fundraiser by using funds raised by year 6 to solely contribute to end of year plans.

2.2. Children’s Crossings and Road Safety Committee

2.2.1. Recent survey results /. Important updates or suggested changes*

- Discussion with BL about previous children’s crossing and any action taken in the past.
- KM to consider a petition and options for the CCRSC to consider an additional crossing closer to the primary school.

3. Correspondence

4. Reports

President’s Report

- Excited to begin fundraising for Term 3.
Acknowledgment of the gap in funds to offer the school and potentially not meeting commitments that we hope to contribute.

Treasurer Report

- Attached

School Banking Coordinator Report

- Deferred to general business

Uniform Coordinator

- Steady sales and new (old) uniforms coming in. Prices have been reduced due to new uniform being available for purchase.
- BL notified that the future uniform will include reversible hats.

Principal’s Report

- Attached

5. General Business

5.1 P&C contact information term/semester/year flyer/intro*

- KM to update and fancify to engage community

5.2 School banking possibility of re-vote

- SL provided an update of where the school banking discussions with Commonwealth and bandigo have gone.
- Commonwealth is currently under review by ASIC and potentially not a viable option for the school
- General agreement that Bendigo is the preferred bank given the community relationship and general supportiveness of the staff that has been offered. It is acknowledged that some school kids use CommBank in the past and may be a hard sell to move.
- Committee agrees to wait for the ASIC report finding to be released and SL to provide a summary. Vote to take place at next meeting if possible.

5.3 Volunteer sub-committee

- Proposed by KM and supported by Committee, KM to consider the ins and outs of this and also the time commitment of the proposal.
- Includes the Kindy new parent information and KM to make contact with those parents

5.4 Aaron take over secretary or role of records/ e-docs on behalf of Kiera

- Committee agreed -- Motion Carried – All

6. Fundraising Initiatives

6.1. Father's Day stall

6.1.1. Logging prices into spread sheet / simple spread sheet for sales / Making gift bundles / Flyers / Gym bags

- Stall Date: Wednesday 2 September – Kindy group Thursday 3 September
- Prestall – class boxes to be made up with items for sale. In preparation for stall.
- KM to coordinate with available members to undertake preparations.

6.2. Sport's Carnival

6.2.1. alternatives to bake sale

- No suggestions
- LC to notify Kath that P&C will not be offering food and happy to support her business. Also request Fruit and Veg Raffle
- P&C to offer raffles on the day and sell tickets.
- EJ to organize coffee van

6.3. Cookie Dough Fundraiser Start 12 August End 18 September

- Year 6 group funds raised will go them directly.

6.4. Toblerone Fundraiser

- Moved to Term 4

6.5. Crazy Colour Fun Run: Need dates (materials send 4-6 weeks prior)

- No action required. Committee previously agreed with PB to move to Term 1/2 of 2021 school year

6.6. Possible uniform fundraiser

6. Closing Business / action reminders

7. Next Meeting: Week 8 - 9 September 2020

8. Meeting Closed 10am